



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday January 23, 2013
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Tetreault
Pledge of Allegiance – Led by President Tetreault
Roll Call – All present with the exception of Director Pease

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There were 12 Public Comment Speakers.

C. PRESENTATIONS

None

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Steele – Provided the report and details of the Byron Union School District meeting dated January 17, 2013.
Director Graves – Provided the report and details of the Contra Costa County Aviation Advisory Committee meeting dated January 10, 2013.
Director Graves – Provided the report and details of the East Contra Costa Fire Protection District meeting dated January 7, 2013.
General Manager Howard – Stated that three Board Members and the General Manager attended the State of the Town Event. Congratulated, former Board Member, Jim Mattison for being named Citizen of the Year.

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT Minutes of previous regular meeting dated January 2, 2013
2. Approve Register of District Invoices
3. Discovery Bay Community Center Funding Authorization

Motion by: Director Simon to approve the Consent Calendar

Second by: Director Graves

Vote: Motion Carried – AYES: 4 – President Tetreault, Vice-President Simon, Director Graves, Director Steele, NOES: 0, ABSENT: 1 – Director Pease

F. NEW BUSINESS AND ACTION ITEMS

1. **Adoption of Ordinance No. 22 – An Ordinance of the Board of Directors of the Town of Discovery Bay adopting Rules & Regulations Governing Parks**

General Manager Howard – Provided details of item F-1

Parks and Landscape Manager Perez – Provided additional details of item F-1. There was discussion between the Parks and Landscape Manager, the General Manager, and the Board.

Motion by: Director Graves to Adopt Ordinance No. 22

Second by: Director Simon

Vote: Motion Carried – AYES: 4 – President Tetreault, Vice-President Simon, Director Graves, Director Steele, NOES: 0, ABSENT: 1 – Director Pease

General Manager Howard – Stated first reading of Ordinance No. 22 waived

Motion Amended by: Director Graves to Adopt Ordinance No. 22 and waive the first reading

Second Amended by: Director Simon

2. Introduction of DRAFT Ordinance No. 23 – An Ordinance of the Board of Directors of the Town of Discovery Bay adopting the establishment of compensation for the Board of Directors

General Manager Howard – Provided details of item F-2

Motion by: Director Graves to waive the first reading and set date for Adoption of Ordinance No. 23 as voted upon by the Board at the last meeting and that we move forward with the legal procedure

Second by: Director Steele

Vote: Motion Failed – AYES: 2 – Director Graves, Director Steele, NOES: 2 – President Tetreault, Vice-President Simon, ABSENT: 1 – Director Pease

G. VEOLIA REPORT

General Manager Howard – Stated that Project Manager Berney Sadler is out of Town and that the report will be part of the February 6, 2013 Agenda and the presentation will be provided on that date.

H. MANAGER'S REPORTS

None

I. GENERAL MANAGER'S REPORT – Discussion and Possible Action

General Manager Howard – Stated that the Handicapped access ramp was completed and that the office building will be painted on Monday, January 28, 2013

J. DISTRICT LEGAL COUNSEL REPORT

None

K. COMMITTEE UPDATES – Discussion and Possible Action

1. Adoption of Resolution No. 2013-02 Establishing a Community Center Advisory Committee and Appoint at-large Committee Members

General Manager Howard – Provided details on item K-1 and stated that Diane Alexander and Paul Emmett have been recommended for appointment to the Community Center Advisory Committee. There was discussion within the Board.

Motion by: Director Graves to Adopt Resolution No. 2013-02 Establishing a Community Center Advisory Committee; Reaffirm Appointment of Mr. Jim Mattison to the Committee, and appoint Two at-large public Committee members to the Advisory Committee – Diane Alexander and Paul Emmett.

Second by: Director Simon

Vote: Motion Carried – AYES: 4 – President Tetreault, Vice-President Simon, Director Graves, Director Steele, NOES: 0, ABSENT: 1 – Director Pease

2. Community Center Update

General Manager Howard – Provided details of item K-2. There was discussion between the Board and the General Manager. There was one Public Comment Speaker.

L. CORRESPONDENCE – Discussion and Possible Action

1. R – Contra Costa County Aviation Advisory Committee meeting minutes dated October 11, 2012
2. R – Discovery Bay P-6 Zone Citizen Advisory Committee meeting minutes dated October 30, 2012
3. R – East Contra Costa Fire Protection District meeting minutes dated December 3, 2012
4. R – Byron Municipal Advisory Council meeting minutes dated December 4, 2012
5. R – Contra Costa County Department of Conservation and Development regarding Draft Contra Costa County Climate Action Plan dated December 26, 2012
6. S – Letter to the Contra Costa County Department of Conservation and Development regarding County File Number LP12-2143 dated January 4, 2013
7. S – Letter to the Contra Costa County Department of Conservation and Development regarding County File Number DP12-3031 dated January 4, 2013
8. S – Letter to the Contra Costa County Department of Conservation and Development regarding Newport Pointe County File #'s GP08-0002, RZ09-3241, SD09-9278 & DP09-3029 dated January 16, 2013

M. PUBLIC RECORD REQUESTS RECEIVED

1. Request from William Richardson – Community Center PRR Dated 11.20.12 2nd batch or records – Request date December 26, 2012
2. Request from Bay Area News Group – 2012 Compensation – Request date January 8, 2013

N. FUTURE AGENDA ITEMS

None

O. ADJOURNMENT

The meeting adjourned at 7:49 p.m. to the next Regular meeting of February 6, 2013 starting at 7:00 p.m.

//cmc – 01.29.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>